



**State of West Virginia  
Request For Quotation  
Construction**

**Procurement Folder :** 507085

**Document Description :** Addendum No. 02 Watoga SP Group 3 Cabin Renovation

**Procurement Type :** Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2018-11-02	2018-11-16 13:30:00	ARFQ 0310 DNR1900000039	3	Draft

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	<b>Vendor Name, Address and Telephone</b>

**FOR INFORMATION CONTACT THE**  
 Angela W Negley  
 (304) 558-3397  
 angela.w.negley@wv.gov

**Signature X** **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Addendum No.02 is issued to publish and distribute the attached information to the Vendor Community.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WEST VIRGINIA STATE PARKS 324 4TH AVE SOUTH CHARLESTON WV25303-1228 US		SUPERINTENDENT DIVISION OF NATURAL RESOURCES WATOOGA STATE PARK 4800 WATOOGA PARK RD MARLINTON WV 24954-9550 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Building maintenance and repair services				

Commodity Code	Manufacturer	Model #	Specification
72101500			

**Extended Description**

To make modifications and upgrades to four (4) cabins.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting at 10:00 a.m., EST	2018-10-25
2	Technical Question Deadline at 9:00 a.m., EST	2018-10-31

<b>DNR190000039</b>	<b>Document Phase</b> <b>Draft</b>	<b>Document Description</b> Addendum No. 02 Watoga SP Group 3 Cabin Renovation	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER:      ARFQ DNR19\*39  
Watoga SP Group 3 Cabin Renovation  
Addendum Number:          No. 02

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To publish vendor questions and agency responses.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# **Attachment A**

**ADDENDUM NO. 02**  
**REQUEST FOR QUOTATION**  
**West Virginia Division of Natural Resources-Parks & Recreation**  
**ARFQ-0310-DNR19\*39 Watoga SP Group 3 Cabin Rehabilitation and Renovation**

**RESPONSE TO VENDOR QUESTIONS**

**Vendor Question No. 1:**

How will the awarded contractor receive payment and what is the process?

**Agency Response:**

Refer to Appendix A in ARFQ- Payments and Completion.

**Vendor Question No. 2:**

Will the trim be replaced in each bathroom?

**Agency Response:**

Spec 4.3.5 under Subsection - Bathroom Walls states that, “Vendor must supply and install matching trim to cover any unfinished or rough surfaces.”

**Vendor Question No. 3:**

Are the existing bathroom fans being replaced?

**Agency Response:**

Cabin 1 is the only cabin with an existing bathroom fan that will be replaced. In all other cabins, the bathroom fan will be a new install. Spec 4.8.3 under Subsection – Bathroom Lighting states, “the vendor must supply and install Broan 100 CFM Ceiling Bathroom Exhaust Bath Fan with Light in ceiling or equal.”

**Vendor Question No. 4:**

Do you have an estimated project cost?

**Agency Response:**

No

**ADDENDUM NO. 02**  
**REQUEST FOR QUOTATION**  
**West Virginia Division of Natural Resources-Parks & Recreation**  
**ARFQ-0310-DNR19\*39 Watoga SP Group 3 Cabin Rehabilitation and Renovation**

**Vendor Question No. 5:**

I am requesting an 8-day extension for submitting questions from 10/31/2018 to 11/07/2018 (11/06/2018 is a State holiday) and a 5-day extension of the bid opening date from 11/16/2018 to 11/21/2018 for all 5 groups of cabins for this project. It is becoming quite an undertaking to review the RFQ for each group and the addendums that were recently issued. Any help with this request is most sincerely appreciated.

**Agency Response:**

Due to time constraints, we are unable to accommodate the 8 day extension for submitting questions or the 5- day extension to do the bid opening.

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: ARFQ DNR19\*39

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

<input type="checkbox"/>	Addendum No. 1	<input type="checkbox"/>	Addendum No. 6
<input checked="" type="checkbox"/>	Addendum No. 2	<input type="checkbox"/>	Addendum No. 7
<input type="checkbox"/>	Addendum No. 3	<input type="checkbox"/>	Addendum No. 8
<input type="checkbox"/>	Addendum No. 4	<input type="checkbox"/>	Addendum No. 9
<input type="checkbox"/>	Addendum No. 5	<input type="checkbox"/>	Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.